

## 1. General Information

Name of the Project	Certificate Programme in Occupational Health & Hygiene for EPZ
Name of the Service Provider / Organization	The Employers' Federation of Ceylon
Nature of the Service provider / Organization	Trade Union of Employers
Contact Details (address, Tel No, email) of Implementing Agency	385 J3, Old Kotte Road, Rajagiriya
Agreement No	40401640/0
Total Value of the Agreement	LKR 832,960.00
Period Covered by this Report	10 <sup>th</sup> December 2022 – 31 <sup>st</sup> March 2023
Submission Date of the Report	30 <sup>th</sup> April 2023
Name of the Contact Person from Service provider	Ms. Gaya Kariyawasam

## 2. Brief Description of the Context /Background in which Activities are Carried Out

(Describe in brief the geographical locations, profile of the beneficiaries and why it need this project intervention.)

With the outbreak of the COVID-19 pandemic, health, safety, and hygiene has emerged as critical areas demanding attention in every workplace irrespective of the type of industry. Occupational health and hygiene directly reflect the core values of an organization. Proper implementation of work hygiene will ensure a safe and healthy work environment for its workers and low health risk for everyone else.

As the National Employer constituent of the International Labour Organisation (ILO), the EFC is committed to enhance awareness on the importance of promoting occupational health, safety and hygiene at workplaces. With this objective, the Employers' Federation of Ceylon offered a Certificate Programme on Occupational Health and Hygiene with the technical assistance of the ILO, Sri Lanka. The EFC focused on conducting training programme on the Free-trade Zones (FTZs) of Sri Lanka.

We offered the training to four selected EPZ through a letter – namely the Seethawaka EPZ, Biyagama EPZ, Katunayake EPZ and North Western Region BOI to conduct the certificate programme in Occupational Health & Hygiene. The Seethawaka EPZ, Biyagama EPZ & North-western region BOI responded positively and showed interest arrange the two-day programme for the companies in their respective zones. Nevertheless, despite repeated requests Katunayaka EPZ did not show interest in obtaining the Training.

The trainers/facilitators for the programme were Ms. Gaya Kariyawasam and Mr. Chamith Premaratne. Both facilitators received special training in the area from ILO in June 2021 and are certified "Health and Hygiene Ambassadors" of the ILO.

### 3. Deliverables Achieved

#### **Activity 1 – Certificate programme in Occupational Health & Hygiene - Seethawaka EPZ**

- Date of the Programme – 20th & 21st December 2022
- Location – Administration Building at Seethawaka EPZ
- Duration of the programme – 12 hours (Two days)
- Deliverable medium – Sinhala
- Participation – 35 participants from the EPZ companies in the Zone

#### **Activity 2 – Certificate programme in Occupational Health & Hygiene - Biyagama EPZ**

- Date of the Programme – 31st January & 01st February 2023
- Location – Administration Building at Biyagama EPZ
- Duration of the programme – 12 hours (Two days)
- Deliverable medium – Sinhala
- Participation – 35 participants from the EPZ companies in the Zone

#### **Activity 3 – Certificate programme in Occupational Health & Hygiene – North-western Region**

- Date of the Programme – 14th & 15th February 2023
- Location – Hotel Grindlays Regency Alawwa
- Duration of the programme – 12 hours (Two days)
- Deliverable medium – Sinhala
- Participation – 35 participants from the EPZ companies in the Zone

#### **Special Note**

- Stationary required to carry out programs were purchased by the EFC.
- All the training materials including the Workplace action checklist were printed by the EFC.
- The EFC distributed the guide booklet of “Employee’s Role in Health and Safety: Be Proactive” to all participants who attended the programs. (The booklet was taken by ILO Colombo Office)

**4. Any barriers /difficulties/Challenges faced by the service provider during the project period.**

- No specific barriers/difficulties/challenges were encountered during the project period. At the planning stage we explored possibilities to include colour prints of the training materials to the participants. However, given the high cost we were compelled to drop the idea and provide the participants with black and white copies.

**5. Sustainability of the Work/Project**

- All three training programs were successfully completed and participants provided positive feedback commending the training content, time management, and the delivery methodology of the trainers.
- Most of the companies requested customized programmes in their respective companies and requested for further sessions of this nature.

**6. Significant Achievements / Highlights of the Programme**

- Facilitation technique was used to deliver the two day training and was well received by participants.
- All the participants who attended the training from the different organisations in the respective EPZs, shared their knowledge/experience/ initiatives best practices adopted by their companies relevant to subject matter of the training and it created a knowledge sharing platform for all participants to learn from each other and to gain tips for improvements.
- A “Whats App” group was created for each training programme to continue the platform and a soft copy version of the “Workplace Action Checklist” were shared with everyone.

## 7. Photographs

THE EMPLOYERS' FEDERATION OF CEYLON  
A Voice for Your Business

**Training and Certifications**

**“Certificate Programme on Occupational Health and Hygiene 2022”**  
Seethawaka BOI Zone

20<sup>th</sup> & 21<sup>st</sup> of December 2022  
8.30 am – 04.00 pm

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A Voice for Your Business

**Training and Certifications**

**“Certificate Programme on Occupational Health and Hygiene 2023”**  
North Western Region BOI

31<sup>st</sup> January & 01<sup>st</sup> February 2023  
8.30 am – 04.00 pm

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